

**CALL FOR ABSTRACTS: CARDIO SUMMIT 2024**

The Scientific Committee of the International Summit on Advanced Cardiovascular Sciences, 2nd Health Sciences Research Symposium and 2nd Cardiology Academic Meeting, hereby opens the registrations for the selection of abstracts for the CARDIO Summit 2024, which will take place on May 17th and 18th, 2024.

KEY DEADLINES	
Abstracts submission	March 25th, 2024 - April 19th, 2024 (11:59 pm)
Notifications of acceptance	May 6th, 2024
E-posters submissions	May 6th, 2024 - May 10th, 2024 (11:59 pm)
Panel presentations	May 17th, 2024 - May 18th, 2024

1. GENERAL PROVISIONS

1.1. The Scientific Committee of the CARDIO Summit 2024 is dedicated to fostering global connections, enriching knowledge, and staying at the forefront of cardiovascular sciences. We invite submissions of original research, case reports and systematic reviews on topics related to cardiology for presentation. Abstracts will be integrated into the event schedule as panels and evaluated by invited professors and medical experts.

1.2. The evaluation of the abstracts submitted for presentation will be carried out regarding adherence to the event's proposal and compliance with the rules described in this notice.

1.3. The content of the works is entirely the responsibility of the respective authors.

1.3.1. All expenses necessary for attendance and presentation of works at the CARDIO Summit 2024 will be the responsibility of the candidate.



CALL FOR ABSTRACTS: CARDIO SUMMIT 2024

2. PARTICIPANTS

2.1. Professionals and students enrolled in health-related courses at Higher Education Institutions recognized by the Ministry of Education (MEC) from the first semester onwards may participate. It is important to emphasize that students must be supervised by a professor working at a Higher Education Institution recognized by the MEC, with a degree in a health-related course.

3. SUBMISSIONS

3.1. Interested participants must submit their works through the official CARDIO Summit 2024 website (<http://cardiosummit.cmmg.edu.br>), filling in the established fields. The submission period will begin on **March 25th, 2024**, and will end at **11:59 pm on April 19th, 2024**.

3.2. Original studies, case reports and systematic reviews related to cardiology are welcome; however, please note that we will not accept narrative reviews.

3.2.1. Original research and case reports involving humans or animals must clearly indicate adherence to appropriate guidelines by their respective Research Ethics Committees, as well as documentary evidence of project submission (required for panel presentation) or the committee's approval number (required for publication in the proceedings). Abstracts should explicitly state that ethical principles were respected and are in accordance with Resolution 466/12 of the National Health Council.

3.2.2. An Informed Term of Consent (TCLE) model for case reports is found in **Annex C** of this notice.

3.2.3. Abstracts covered by Resolution No. 510, dated April 7, 2016, of the Ministry of Health are exempt from submission to the Research Ethics Committee.

**CALL FOR ABSTRACTS: CARDIO SUMMIT 2024**

3.3. The abstract of the proposed work must be attached in .docx format. This file must contain the following information:

3.3.1. Title in English: It should be below the abstract category, in uppercase, bold, and centered. If there is a subtitle, it should be separated from the title by a colon (:), in lowercase. It must contain up to 25 words.

3.3.2. Authorship: The names of the authors should be written in full, placed one space below the title, centered, with the first letter of each name in uppercase, followed by the respective index numbers (superscript) identifying the authors. In case of more than one author, their names should be separated by commas. Up to 10 authors per abstract are allowed, including the senior author.

3.3.3. Identifications: Below the author(s)' name(s), the identifications should be placed as follows: professional qualification (medical student, medical doctor, associate professor...), institution in full, city name, state/province abbreviation, country, the email of the abstract's first author or senior author and ORCID numbers for all authors (ORCID registration is free and should be created at <https://orcid.org/>).

3.3.4. The abstract must be elaborated in Word format (.docx) following the formatting rules below:

- Page size: A4;
- Margins: top and left: 3 cm; bottom and right: 2cm;
- Line spacing: single;
- Alignment: justified;
- Font type: Times New Roman;
- Font size: (12) Title and abstract text, (10) author names, (8) author descriptions.

3.3.5. The word ABSTRACT must be in bold, uppercase, and centered. Following that, the abstract text, which must be written in a single paragraph, without indentation, containing up to 300 words and justified format. The abstract should

**CALL FOR ABSTRACTS: CARDIO SUMMIT 2024**

include the following sections highlighted in bold with the first letter of each word in uppercase: Introduction, Objective, Methods, Results, Conclusion.

3.3.6. After the abstract text, on the subsequent line, the Key-words section should come. The work must contain three to five descriptors, separated by semicolons and written with the first letter of each in uppercase. The descriptors must be contained in the Medical Subject Headings (MeSH) system at the following electronic address: <https://www.ncbi.nlm.nih.gov/mesh/>

3.3.7. If there is financial support, it must be inserted two spaces below the descriptors, in bold uppercase, followed by a colon (:), and the name of the funding agency or institution. All abstracts supported by the Faculty of Medical Sciences must indicate the support.

3.3.8. Below the descriptors, there must be a list of the bibliographic references used in the construction of the abstract. References should be formatted according to the Vancouver style.

3.3.9. The abstract template is found in **Annex A** of this notice.

3.3.10. All original studies and case reports must include documentary evidence of project submission to the Research Ethics Committee (CEP) at the time of abstract submission.

3.4. The registration of the senior author in CARDIO Summit 2024 is optional; however, the registration of the first author and co-authors is mandatory.

3.5. Each author may participate in two works. However, the same participant may present only one abstract during the event. If more than one work by the same first author is selected, they may designate one of the co-authors of the work as the presenter.



CALL FOR ABSTRACTS: CARDIO SUMMIT 2024

3.6. The same senior author may supervise more than one work submitted by different groups of students for selection and subsequent presentation at CARDIO Summit 2024.

4. ABSTRACTS SELECTION

4.1. The abstracts submitted for presentation will be evaluated by the Scientific Committee of CARDIO Summit 2024. Among these, up to two works per first author will be selected for presentation as e-posters.

4.2. Approved abstracts must be presented in English. All exhibited material must be written in English.

4.2.1. Abstracts submitted outside the established guidelines will be automatically disqualified.

4.2.2. The committee reserves the right not to fill all vacancies for presentation in the panels if it deems that not all evaluation criteria have been satisfactory.

4.3. The evaluation of the abstracts will take into account the relevance of the topic, the structure of the text, the writing of the mandatory sections, the adequacy of the proposed methodology, the selection of descriptors, the relevance of the references used, and the adequacy of the topic in the context of the International Summit on Advanced Cardiovascular Sciences.

4.4. The evaluation of the submitted works will be carried out by a Scientific Committee, composed of faculty members, in a blinded and peer-reviewed manner. This review will be conducted independently by at least two professors belonging to the Scientific Committee of CARDIO Summit 2024. Deadlocks and divergences in the selection of approved works will be resolved by a third member of the Scientific Committee who has not participated in the review of the works in question.



CALL FOR ABSTRACTS: CARDIO SUMMIT 2024

5. NOTIFICATION OF ACCEPTANCE

5.1. The notifications of acceptance, as well as the schedule of presentations, will be informed to the authors on **May 6th, 2024**, through the email informed at the time of registration. The disclosure will also be made through the congress page on Instagram (@cardiocmmg).

6. E-POSTERS AND PRESENTATIONS

6.1. Abstracts approved for presentation at the CARDIO Summit 2024 will be displayed on the days of the event, **May 17th and 18th, 2024**, as e-posters.

6.2. The final version of the e-poster must be prepared in the configuration provided by the Scientific Committee of the CARDIO Summit 2024, according to the guidelines that will be sent to the approved authors' email.

6.2.1. The final e-poster design for each of the selected abstracts must be sent to the email **scientific.cardiosummit2024@gmail.com** by **May 10th, 2024**, according to the pre-established template.

6.2.2. Each approved e-poster must be entirely elaborated in English.

6.3. E-poster presentations will take place on **May 17th and 18th, 2024**, at the Feluma Theater of the Faculty of Medical Sciences of Minas Gerais.

6.4. E-poster presentations will have a maximum duration of **5 minutes**, followed by a brief question session from the Scientific Committee. Questions should be answered by the group members.

6.5. The presence of all group members at the event on the day of the presentation is mandatory, and all must be registered for the CARDIO Summit 2024. The presence of the senior author is not mandatory but recommended.

<http://cardiosummit.cmmg.edu.br>
scientific.cardiosummit2024@gmail.com

**CALL FOR ABSTRACTS: CARDIO SUMMIT 2024**

6.6. It is the responsibility of the approved group to create the e-poster and send it according to the deadline established by the Scientific Committee.

7. EVALUATION OF PANELS

7.1. The evaluation of the e-posters presented at the CARDIO Summit 2024 will be the responsibility of the Scientific Committee.

7.2. The ranking will be determined by the descending order of scores obtained by the group for their in-person presentation on the event day.

7.3. The evaluation criteria to be considered and scored by each evaluator of the Scientific Committee are detailed in **Annex B** of this notice.

8. AWARDS

7.1. The best abstract will be awarded. Three other works will be recognized with honorable mentions. All highlights will be announced by the Organizing Committee on the event day.

9. CERTIFICATION

9.1. One (1) presentation certificate will be provided for each approved and presented abstract.

9.2. Certificates will be available after the event (issued and delivered by the Research Department of the Faculty of Medical Sciences of Minas Gerais).

9.2.1. Certificate collection will take place at the Research Department of the Faculty of Medical Sciences of Minas Gerais, located on the 3rd floor of the Institution.

**CALL FOR ABSTRACTS: CARDIO SUMMIT 2024**

9.2.2. To receive a certificate of participation in CARDIO Summit 2024, participants must have attended 75% of the event.

10. PUBLICATION IN PROCEEDINGS

10.1. All abstracts approved for presentation in the e-poster category will be evaluated for publication in the Interdisciplinary Journal of Medical Sciences (RICM). For this purpose, the abstracts must fall into one of the following categories: Original Research Abstract, Review Abstract or Case Report Abstract.

10.1.1. Original Research Abstract: Includes publication items intended to disseminate results of original research that can be replicated.

10.1.2. Review Abstract: Includes systematic reviews with or without meta-analysis. Literature or narrative reviews will not be accepted.

10.1.3. Case Report Abstract: Includes results of observational or experimental research investigating rare diseases or experiments that are difficult to implement. Case reports containing prevalent diseases or widely established interventions will not be accepted.

10.2. The authors of the selected works must send a declaration of non-submission to other publication outlets to the email scientific.cardiosummit2024@gmail.com, to confirm their interest in publishing the abstract in the Interdisciplinary Journal of Medical Sciences.

10.3. The Scientific Committee of CARDIO Summit 2024 will assess the approved abstracts for presentation and judge them in order to include them in three groups:

A) Approved - Abstract approved and eligible for publication.

B) Approved with suggestions - Abstract approved, but the Scientific Committee highlights some recommendations prior to the publication. Therefore, a new version of the abstract with the suggested corrections must be submitted for the Scientific Committee's review.

<http://cardiosummit.cmmg.edu.br>
scientific.cardiosummit2024@gmail.com

**CALL FOR ABSTRACTS: CARDIO SUMMIT 2024**

C) Disapproved - The abstract does not meet the publication criteria.

10.4. Evaluation by the Scientific Committee will take into account the fulfillment of the mandatory criteria outlined, as well as the appropriate writing of the abstract and the presentation of the work during the days of the CARDIO Summit 2024 for the occurrence of publication.

11. FINAL PROVISIONS


11.1. Participation in CARDIO Summit 2024 implies acceptance of all provisions of this notice. Non-compliance with any of the clauses will result in the disqualification of the group.

11.2. The Scientific Committee will decide on any issues not covered by this notice.

11.3. Changes to the notices may be made by the Scientific Committee and will be communicated on the Congress's Instagram (@cardiocmmg) and official website (<http://cardiosummit.cmmg.edu.br/>).

11.4. Members of the Organizing Committee of CARDIO Summit 2024 cannot participate in the works as presenters or co-authors.

11.5. Questions can be clarified directly with the members of the Scientific Committee.


Felipe Máximo de Almeida
Academic Scientific Coordinator

C A R D I O



SUMMIT 2024

International Summit on Advanced Cardiovascular Sciences

May 17th and 18th, 2024

CALL FOR ABSTRACTS: CARDIO SUMMIT 2024

SCIENTIFIC COMMITTEE MEMBERS' CONTACT INFORMATION:

Felipe Máximo de Almeida (felipe.maximodealmeida@gmail.com)

Pedro Ivo Assis (pivoassis23@gmail.com)

Gustavo Santos Rainato (gustavosrainato@gmail.com)

Leticia de Cássia Freire Franco (leticacassiafreire@gmail.com)

<http://cardiosummit.cmmg.edu.br>
scientific.cardiosummit2024@gmail.com



CALL FOR ABSTRACTS: CARDIO SUMMIT 2024

ANNEX A

ORIGINAL RESEARCH / REVIEW ABSTRACT / CASE REPORT MODEL

TITLE

Author's Full Name¹, Coauthor's Full Name¹, Coauthor's Full Name¹, Coauthor's Full Name¹, Senior Author's Full Name²

¹ Medical student at Faculdade Ciências Médicas de Minas Gerais

² Associate professor at Faculdade Ciências Médicas de Minas Gerais, Belo Horizonte, MG-Brazil.

E-mail: mariadasilva@xxx.com.br

ABSTRACT

Introduction: xxxxxxxx xxxxxxxxxxx xxxxxxxxxxxxxx xxxxxxxxxxx xxxxxxx xx xxxxxx xxxxxxx xxxxxx
xxxxxxxx xxxxxxx xxxxxxx xxxxxxx x x xxxx xxxxxxxxxxxxxx xxx xxxxxxxxxxx xxxxx xxxxxxx
xxxxxxxxxxxxxxxx xxxxxxxxxxx xxxxxxxxxxx **Objective:** xxxxxxx xxxxxxxxxxx xxxxxxxxxxx xxxxxxxxxxx
xxxxxx xx xxxxxx xxxxxxx xxxxxxx xxxxxxxxxxx xxxxxxxxxxx xxxxxxx xxxxxxx x x xxxx xxxxxxxxxxxxxx
xxx xxxxxxxxxxx xxxxx xxxxxxx xxxxxxxxxxxxxx xxxxxxxxxxx xxxxxxxxxxx xxxxxxx **Methods:** xxxxxxx
xxxxxxxx xxxxxxxxxxx xxxxxxxxxxx xxxxxxx xx xxxxxx xxxxxxx xxxxxxx xxxxxxxxxxx xxxxxxx
xxxxxxxx xxxxxxx x x xxxx xxxxxxxxxxxxxx xxx xxxxxxxxxxx xxxxx xxxxxxx xxxxxxxxxxxxxx xxxxxxx
xxxxxxxx xxxxxxxxxxx xxxxxxx xxxxxxx **Results:** xxxxxxx xxxxxxxxxxx xxxxxxxxxxx xxxxxxxxxxx
xxxxxx xx xxxxxx xxxxxxx xxxxxxx xxxxxxxxxxx xxxxxxxxxxx xxxxxxx xxxxxxx x x xxxx xxxxxxxxxxxxxx
xxx xxxxxxxxxxx xxxxx xxxxxxx xxxxxxxxxxxxxx xxxxxxxxxxx xxxxxxxxxxx xxxxxxx **Conclusion:** xxxxxxx
xxxxxxxx xxxxxxxxxxx xxxxxxxxxxx xxxxxxx xx xxxxxx xxxxxxx xxxxxxx xxxxxxxxxxx xxxxxxx
xxxxxxxx xxxxxxx x x xxxx xxxxxxxxxxxxxx xxx xxxxxxxxxxx xxxxx xxxxxxx xxxxxxxxxxxxxx xxxxxxx
xxxxxxxx xxxxxxxxxxx xxxxxxxxxxxxxx xxxxxxx xxxxxxx.

Key-words: Key-word 1; Key-word 2; Key-word 3.

ANNEX B

<http://cardiosummit.cmmg.edu.br>
scientific.cardiosummit2024@gmail.com



CALL FOR ABSTRACTS: CARDIO SUMMIT 2024

ABSTRACTS EVALUATION CRITERIA

Criteria	Maximum score
Relevance of the proposed topic and the originality of the work	2 points
Appropriate title, structure, and contextualization suitable for the work and the proposed theme.	3 points
Adequate methodology, correct study type, procedures, and data analysis described appropriately and clearly.	3 points
Useful tables and figures, correctly organized, in the minimum necessary number for presenting the data.	2 points
Data is not duplicated throughout the work.	1 point
Results and conclusions that address the objectives.	2 points
Adequate aesthetic presentation and presenter capable of synthesizing the conclusions and ideas of the project.	2 points

ANNEX C

**CALL FOR ABSTRACTS: CARDIO SUMMIT 2024****INFORMED TERM OF CONSENT (TCLE) MODEL FOR CASE REPORTS**

Título do Estudo:

Pesquisador Responsável:

TERMO DE CONSENTIMENTO LIVRE E ESCLARECIDO

O (A) Senhor (a) está sendo convidado (a) a participar de um RELATO DE CASO. Esse tipo de pesquisa é importante porque destaca alguma situação incomum e/ou fato inusitado do comportamento de uma doença e/ou outra condição clínica. Por favor, leia este documento com bastante atenção antes de assiná-lo. Caso haja alguma palavra ou frase que o (a) senhor (a) não consiga entender, converse com o pesquisador responsável pelo estudo ou com um membro da equipe desta pesquisa para esclarecê-los.

A proposta deste termo de consentimento livre e esclarecido (TCLE) é explicar tudo sobre o relato de caso e solicitar a sua permissão para que o mesmo seja publicado em meios científicos como revistas, congressos e/ou reuniões científicas de profissionais da saúde ou afins.

O objetivo desta pesquisa é relatar um caso e/ou situação clínica específica que ocorreu, a saber, **[DESCREVER DE MANEIRA SUCINTA, CLARA E OBJETIVA O DIFERENCIAL DO RELATO DE CASO]**.

Se o(a) Sr.(a) aceitar esse relato de caso, os procedimentos envolvidos em sua participação são **[DESCREVER TODOS OS PROCEDIMENTOS ENVOLVIDOS NA PARTICIPAÇÃO DO PACIENTE]**.

A descrição do relato de caso envolve o risco de quebra de confidencialidade (algum dado que possa identificar o(a) Sr.(a) ser exposto publicamente). Para minimizar esse risco, **NENHUM DADO QUE POSSA IDENTIFICAR O(A) SR(A) COMO NOME, CODINOME, INICIAIS, REGISTROS INDIVIDUAIS, INFORMAÇÕES POSTAIS, NÚMEROS DE TELEFONES, ENDEREÇOS ELETRÔNICOS, FOTOGRAFIAS, FIGURAS, CARACTERÍSTICAS MORFOLÓGICAS** (partes do corpo), entre outros serão utilizadas sem sua autorização. Fotos, figuras ou outras características morfológicas que venham a ser

**CALL FOR ABSTRACTS: CARDIO SUMMIT 2024**

utilizadas serão devidamente cuidadas (camufladas, escondidas) para não identificar o(a) Sr.(a).

Contudo, este relato de caso também pode trazer benefícios. Os possíveis benefícios resultantes da participação na pesquisa para o Sr. não são diretos, porém a publicação deste relato de caso contribuirá para o aumento do conhecimento sobre as manifestações da gota, o que pode beneficiar futuros pacientes. Não será necessário nenhum acompanhamento posterior específico ou direcionado à pesquisa após a publicação do relato de caso.

Sua participação neste relato de caso é totalmente voluntária, ou seja, não é obrigatória. Caso o(a) Sr.(a) decida não participar, ou ainda, desistir de participar e retirar seu consentimento durante a realização do relato de caso, não haverá nenhum prejuízo ao atendimento que você recebe ou possa vir a receber na instituição.

Não está previsto nenhum tipo de pagamento pela sua participação neste relato de caso e o(a) Sr.(a) não terá nenhum custo com respeito aos procedimentos envolvidos, e não estão previstas novas despesas decorrentes de sua participação. Caso ocorram, essas despesas serão pagas pelo orçamento da pesquisa (ex: transporte e alimentação).

Caso ocorra algum problema ou dano com o(a) Sr.(a), resultante deste relato de caso, o(a) Sr.(a) receberá todo o atendimento necessário, sem nenhum custo pessoal e pelo tempo que for necessário. Garantimos indenização diante de eventuais fatos comprovados, com nexos causais com o relato de caso, conforme especifica a Carta Circular nº 166/2018 da CONEP.

É garantido ao Sr.(a), o livre acesso a todas as informações e esclarecimentos adicionais sobre o relato de caso e suas consequências, enfim, tudo o que o(a) Sr.(a) queira saber antes, durante e depois da sua participação.

Caso o(a) Sr.(a) tenha dúvidas, poderá entrar em contato com o pesquisador responsável **[INSERIR NOME DO PESQUISADOR RESPONSÁVEL, OU SEJA, O MESMO CADASTRADO NA PLATAFORMA BRASIL]**, pelo telefone **[INSERIR TELEFONE]**, endereço **[INSERIR ENDEREÇO FÍSICO COM HORÁRIOS DE ATENDIMENTO, DE PREFERÊNCIA]** e/ou pelo e-mail **[E-MAIL DO PESQUISADOR RESPONSÁVEL]**, com o pesquisador **[INSERIR NOME DE OUTRO PESQUISADOR, OPCIONAL]**, pelo telefone

<http://cardiosummit.cmmg.edu.br>
scientific.cardiosummit2024@gmail.com



CALL FOR ABSTRACTS: CARDIO SUMMIT 2024

[INSERIR TELEFONE] e pelo e-mail **[E-MAIL DO PESQUISADOR]** ou com o Comitê de Ética em Pesquisa **[INSERIR INFORMAÇÕES DE CONTATO COMPLETAS DO COMITÊ DE ÉTICA EM PESQUISA RESPONSÁVEL PELO PROJETO]**.

Esse termo é assinado em duas vias, sendo uma do(a) Sr.(a) e a outra para os pesquisadores. **[LEMBRAR QUE TODAS AS ASSINATURAS DEVEM CONSTAR EM UMA ÚNICA PÁGINA]**.

DECLARAÇÃO DE CONSENTIMENTO:

Concordo em participar do estudo intitulado: **[INSERIR TÍTULO DO ESTUDO]**.

<p>_____</p> <p>Nome do participante ou responsável</p> <p>_____</p> <p>Assinatura do participante ou responsável</p>	<p>Data: ____/____/____</p>
---	------------------------------------

Eu, **[NOME DO PESQUISADOR RESPONSÁVEL]**, declaro cumprir as exigências contidas nos itens IV.3 e IV.4, da Resolução nº 466/2012 MS.

<p>_____</p> <p>Assinatura e carimbo do investigador</p>	<p>Data: ____/____/____</p>
---	------------------------------------